

# User Manual for Online Registration under West Bengal Dental Council for New Registration for Dental Operating Room Assistant (DORA)

## INTRODUCTION

This manual will guide you the step-by-step process on how to Register online at the West Bengal Dental Council ([www.wbdc.org.in](http://www.wbdc.org.in)) for **New Registration for DORA**.

## STEPS TO FOLLOW:

HERE IS THE MANUAL  
FOR 'New  
Registration for  
DORA'



**WEST BENGAL DENTAL COUNCIL**

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**User Manual for Online Registration of the following:**

- New Registration for BDS from West Bengal
- New Registration for BDS from other State
- New Registration of BDS for transfer of Registration to from other state to West Bengal
- Addition of MDS from West Bengal or other State
- New Registration for Dental Hygienist
- New Registration for Dental Mechanic
- New Registration for DORA
- Application for NOC to transfer of Registration from WBDC to Other State
- Application for Good Standing Certificate from WBDC.

**Welcome to West Bengal Dental Council**

The Dental Council of India is constituted by an act of parliament 'The Dentists Act 1948' (XVI of 1948) with a view to regulate the dental education, dental profession and dental ethics thereto-which came into existence in March, 1949. The Council is composed of 6 constituencies representing Central Government, State Government, Universities, Dental Colleges, Medical Council of India and the Private Practitioners of Dentistry.

**Notice of West Bengal Council** **Announcements**

All Registered Dentists under Part-A & Part-B and Dental Personnel under Dental Hygienists, Dental Mechanics and Dental Operating Room Assistant (DORA) are hereby informed that the online Registration & Renewal will be available through ONLINE mode from the Council website. The portal will be published soon.

All Registered Dentists are to be informed that the annually renewal of their Registration is compulsory as per the Dentists Act 1948.

Hence, all Registered Dentists under Part A & Part-B and Dental Personnel under Dental Hygienists, Dental Mechanics and Dental Operating Room Assistant (DORA) are directed to renew their registration upto 2026 within 31st March 2026 with paying applicable renewal fees and restoration fees by online under this Council.

It is intimated to all the Registered Dentists and Dental Personnel to come personally along with their Original Registration Certificate for endorsement of the renewal fees paid on the back-side of their Registration Certificate.

For any query about renewal, contact with the Council office on any working day

## Required Documents for New Registration for DORA (For 1<sup>st</sup> time Registration)

CANDIDATE NEED TO DOWNLOAD THE BELOW MENTIONED DOCUMENTS OR IT WILL BE AVAILABLE FROM THE 'DOWNLOAD FORMS' SECTION ON THE WEBSITE:



[Application Form for DORA Registration](#) <Click to download>

At first the Candidate(s) need to pay the **Application for Registration Fees of Rs. 500/-** at the time of filling of application to any of the following Payment Mode(s):

UPI ID: **wbdc637127@sbi**  
SCAN & PAY



Account Name: West Bengal Dental Council  
Bank: State Bank of India  
Account No: 11143637127  
IFSC: SBIN0000001  
Branch: Kolkata Main Branch

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**The following documents are required to be arranged along with the Application Form)**

- 1) Application Form for DORA Registration duly filled by the candidate
- 2) DORA Certificate
- 3) Higher secondary passed Marksheet
- 4) Madhyamik Admit / DOB Certificate
- 5) Address Proof in WB
- 6) 2nos. recent color passport photo *(This will be required at the time of visiting Council Office)*

**NOTE: All the above required documents must strictly not exceed 8 MB in size, in total, under any circumstances.**

- CANDIDATE(S) NEED TO SUBMIT THE SCANNED COPIES OF ALL THE ABOVE-MENTIONED TESTIMONIALS ALONG WITH THE **ONLINE PAYMENT RECEIPT** TO THE COUNCIL'S EMAIL: **info@wbdc.org.in**
- THEN COUNCIL WILL VERIFY THE AFORESAID DOCUMENTS.
- COUNCIL WILL INFORM THE CANDIDATE(S) OVER PHONE/EMAIL FOR ATTENDING **PHYSICALLY HIMSELF/HERSELF** AT THE COUNCIL OFFICE ONCE.
- CANDIDATE(S) NEED TO PRODUCE ALL THE **ABOVE-MENTIONED ORIGINAL TESTIMONIALS ALONG WITH THE ONLINE PAYMENT RECEIPT** AT THE TIME OF VISITING COUNCIL OFFICE.
- COUNCIL WILL PROVIDE THE **NEW REGISTRATION CERTIFICATE** TO THE CANDIDATE AT THAT TIME.

**NB: CANDIDATE(S) ARE HEREBY INFORMED THAT THEY ARE REQUIRED TO VISIT THE COUNCIL OFFICE ONLY ONCE FOR PHYSICAL VERIFICATION OF TESTIMONIALS REQUIRED FOR THIS PURPOSE AND COLLECTION OF THE REGISTRATION CERTIFICATE.**